



## What It's Like to Work with Me

### By Lisa Mark, C.P.O.

Organizing and productivity work can be overwhelming and intimidating.

Clients often ask what it's like to work with me. I've been told I'm gentle yet efficient, that I take the time to understand how clients process information, to establish trust, and to communicate and collaborate.

My motto is 'Push the project through without pushing the client over the edge.'

My other motto is, 'If you think it's expensive to hire a professional, try hiring an amateur.'

If you are motivated but overwhelmed, I can help. As an experienced project manager and certified professional organizer with hundreds of hours of education and thousands of hours of client work, I:

1. Support you in achieving your organizing & productivity goals;
2. Break down projects into manageable tasks;
3. Provide motivation to give you that extra push needed to complete a task or project;
4. Provide a fresh perspective on your use of space, time and resources;
5. Learn your habits, lifestyle, and organizing preferences to set up systems that resonate with and work for you and your unique way of processing the world;
6. Manage projects from start to finish.

**ARE YOU READY TO TAKE THE NEXT STEP AND HIRE A PROFESSIONAL ORGANIZER?  
IF SO, PLEASE REACH OUT TO ME AT [LISA@THETIMEBUTLER.COM](mailto:LISA@THETIMEBUTLER.COM) FOR A  
COMPLIMENTARY PHONE CONSULTATION.**



## Qualities That Clients, Colleagues, Friends & Family Use To Describe Me

Collaborative	Consistent	Disciplined	Efficient	Enthusiastic	Ethical
Flexible	Imaginative	Insightful	Kind	Methodical	Organized
Perceptive	Reliable	Resilient	Resourceful	Responsible	Thoughtful

I strive to be patient and calm, even when organizing becomes stressful.

I am focused and strategic, which helps keep the project on time and on budget.

I am objective and innovative, which allows me to create customized solutions that work for you.

I am dependable and honest. You can rely on my team to arrive on time and to uphold our commitments.

Clients are comfortable with our non-judgmental and considerate work style.

I'm empathetic and easy-going and understand that people see and process the world in many ways.

I'm focused and friendly, and purposeful and respectful, which goes back to being able to push the project through without pushing the client over the edge.

Clients tell me I make the organizing process fun.

If you're thinking about hiring a professional organizer, ask yourself these questions:

1. Are you ready to make decisions on your stuff, spaces, and use of time?
2. Are you comfortable having someone in your space?
3. Do you want a professional with years of experience, education, and training?

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